

**Application Checklist**  
**Southwestern Oklahoma State University**  
**Department of Nursing**

All application materials must be turned in to the Department of Nursing main office by emailing, mailing, or delivering in person. The application file must contain the following information to be considered complete:

- Application** – Completed and submitted online.
- A printed copy of your spring class schedule sent to Department of Nursing** – from SWOSU or your current school.
- Verification of required GPA** - Official consolidated SWOSU transcript inclusive of all other transcripts or current school transcript(s). **MUST include fall grades.**
- Request current degree check** - from SWOSU Registrar.
  - If you are currently enrolled at SWOSU **or** have previously completed at least 12 hours at SWOSU, go to [Degree Check Request Information](#) and complete the request.
  - If you are NOT currently enrolled at SWOSU or have NOT completed at least 12 hours at SWOSU, you can contact the registrar's office at [registrar@swosu.edu](mailto:registrar@swosu.edu) if you have questions about transfer work or degree requirements.

**NOTE: Degree check will be sent directly to the student and the Department of Nursing.**

- TEAS EXAM** - Student is encouraged to see advisor to discuss results. The exam may be taken a total of 3 times and is very important to acceptance to program.

**It is the applicant's responsibility to ensure that all application materials are turned in by the deadline date as stated on the website.**